

Jefferson City Pickleball Club Executive Board Meeting
December 16, 2020
Meeting Was Held Through Email

Present through email: Casey Parnell, Sue Kerrigan, Brian Douglas, Karen Douglas, Janet Bloemke, Cindy Greene, Dotty Sanning, Bud Creekbaum, Kevin Haslag and Kirchner

Executive Board Meeting Minutes

1) *Officer Reports:*

i) President Casey Parnell:

- (a) Received \$50 refund from the Linc for meeting space
- (b) Need to start list of free meeting spaces
- (c) Yet to schedule next Facilities Committee meeting
- (d) Yet to schedule Communications Committee meeting
- (e) Working with Kevin to create “members only” webpage for club website
- (f) Asked by Missy to sit in on Parks and Rec subcommittee meeting as a representative of the pickleball community in Jefferson City-first meeting scheduled for 12/15/20
- (g) Communicated to Luke that the club is not hosting activities for the time being
- (h) Need to know if there are board members who would be willing to help deliver storefront items to club members’ homes-supposed to receive items from Midwest Advertising on December 21st.

ii) Vice President Kevin Haslag:

- (a) Reschedule activities committee meeting - TBD
- (b) Finished the second storefront on Friday December 11th. Made every attempt possible to ensure every member had the opportunity to receive their club merchandise. We had 90 out of 106 members place an order. The club items are still scheduled to be ready on December 21st. We will make arrangements to get those items delivered. It was suggested that we might be able to set some times and places for members to pick up their orders while at courts for play time.
- (c) Started working on the members only page on the website. It is password protected so only members have access.
- (d) Have conversation with Go-Daddy about website services
- (e) Schedule Membership Committee meeting - TBD

iii) Treasurer: Brian Douglas:

- (a) Get description of board insurance coverage and who it covers and total cost if paid in installments – will get this done ASAP
- (b) File tax documents for the club - ??
- (c) November 27 - \$145.48 PayPal Transfer from Boss of the Brine.
- (d) December 1 - \$50 credit from the Linc for deposit of meeting room there.
- (e) November 20 - Casey and I went to Mid-America Bank to open Savings account for dedicated money to permanent courts. Transfer \$3,015.00 from checking to savings.

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- (f) Casey was issued new checking debit card from Mid-America Bank for possible fraudulent or suspicious activity on our account. After calling bank it was determined there was a mistake made with someone that had a name that sounded a lot like Casey's so the card was sent in error. However Casey activated the new card and all is well, there was no issues with our account.
- (g) Both Savings and Checking accounts are now available to look at through on-line banking. So if we have another tournament or fund raiser we can transfer funds ourselves from checking to savings after a board vote.
- (h) Current balance in checking \$2,159.42
- (i) Current balance in savings \$3,015.00

iv) Secretary Sue Kerrigan:

- (a) Current membership is 106.
- (b) Sent welcome emails to new members with info on club discounts, website/Facebook/club email, where to find info on places and times to play, etc.
- (c) Finished member handbook and distributed to members electronically. Gave pdf copies of handbook and appendix 1 to Kevin to post in the members only area of the website.
- (d) Sent emails to members regarding storefront order window and procedure.
- (e) Took on the duties of Sunshine Chairperson. Sent get well and condolence digital cards to members. Need board members to forward information to me for future needs.

2) *Old Business:*

- a) Karen will conclude distribution of balls to members – still have a few people to get balls to, this includes new members who joined right before storefront orders were due. Will coordinate with Kevin to get remaining balls to people along with the storefront orders.

3) *New Business:*

- a) Committees will continue to meet and report updates at the next meeting.

There being no further discussion the meeting was adjourned. The next executive board meeting is scheduled for January 27th at 5pm, location TBD.

Respectfully submitted: Sue Kerrigan, Secretary