

Jefferson City Pickleball Club Executive Board Meeting
October 20, 2021, 5-7pm
Missouri State Troopers Association-1729 E Elm, Jefferson City, MO 65101

Present: Kevin Haslag, Casey Parnell, Shawn McCall, Brian Douglas, Jack Anderson, Carol Oetting, Mike Gerling, and Janet McGeorge.

Executive Board Meeting Minutes

Officer Reports and New Business

President:

- **Kasandra Gehrke** – KaSandra cancelled her clinics and scramble due to too few registered participants. The notification of her cancelling was too late for the club to plan and put together a scramble for the same date. The question was asked how close we were to having the event or if KaSandra gave us a number of how many people we were short. She did not tell the club how many people we were short. Discussion regarding going forward may want to consider finding a different pro to put on clinics/scramble for members.
- **T-shirts** - Janet went to pick up the t-shirts and there was an issue with the bulk order of 220 shirts. The sales representative emailed Janet and advised that the t-shirt we selected wasn't available (dri-fit type material). She was offered a t-shirt made of the same material just a different brand. When she picked up the shirts she saw they were not the same material that was ordered. The substituted shirt was 100% polyester and not the dri-fit type material. Janet told the sales representative that this was not the material we were expecting. The sales representative said it was a better material and if anyone had any questions about it to contact her. Janet went in the next day and talked to a customer service person who agreed the wrong t-shirt was ordered and advised they would order the correct dri-fit t-shirts or they would sell us the other shirts at a discounted rate. He advised Janet that if the club choose to have them re-do the order it should only take an additional week. After discussing the issue the board decided to have the shirts re-ordered. The 100% polyester shirt was extremely thin and the quality wasn't good for the discounted price. The board voted not to buy the polyester t-shirts. The special orders made by club members were fine. Discussion was had about how to distribute the shirts. It was agreed that none of the shirts would be distributed until we had all the shirts. It was decided that it would likely be best to distribute the shirts at the Lincoln courts on a couple of different nights.
- **501(c)3 report from Jan McGeorge**. Jan has completed the financial records review and presented the 2020 and 2021 year end financials to Brian. We are at the point where we need a CPA who has experience preparing and filing for a 501(c)3. Brian advised he'd contact his CPA about what the next steps would be to file. Jan had a question about if the club had filed/completed a Form 1120 for taxes in 2019 per letter from the IRS. It was noted that the 1120 form was not filed. The issue is going forward how we handle funds from non-club members. For example, payments from non-club members in things such as ladder leagues would have to be declared as income that the club would

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have to pay taxes on. We need clarification from a tax person if money from non-members for things like league or t-shirts will have to be declared as income.

- One of the other things the club needs to do is file for a sales tax exemption.
 - Janet questioned if the club was in good standing with the Secretary of State's office. She was shown how to look up the standing on the SOS website which shows the club is in good standing.
 - Discussion about two checks received from Lesley and Dean Woinicz and Sandi Cole and Jim Claus. The Woinicz's had paid a non-member price for ladder league and joined the club shortly after league started. So they paid \$40 for the difference between the overpayment of their league fees to be used towards their membership fees.
 - Discussion about going forward if that offer would be made to others or if there was a cut-off point where the fee could be applied. Makes the accounting difficult to keep the money straight.
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- **Fall Ladder League** – Fall league had ended and was the most competitive league so far. Kevin has handed out most of the medals. Brian is going to mail the remaining medals to the out of town winners. Kevin is working on posting the results to the website. The information has been posted to the Facebook page. Kevin is working on the expense report for fall league. This was the last league for 2021. There isn't enough time with the holidays to have another before the end of the year. Looking at starting one after the first of the year. Kevin looking for an indoor facility to have the winter league. He has talked to Luke at the Y to see if they have a regular date and time to have the next league.
 - **Columbia/Jefferson City Mixer** – The event held on October 10, 2021 in Columbia was well attended (approximately 100 people). Good food, good games and great socializing with the members of Show-Me Pickleball Club.
 - **Newbies**. Kevin is working on a letter to send to the people who attend Newbie Nights. The purpose of the letter is to explain what the club has to offer. Kevin is taking suggestions for the letter. Kevin and Casey also talked to Luke at the Y about holding a Newbie event at their facility.
 - **Membership process**. Kevin and Casey have come up with a rough draft which outlines how new memberships should be processed. What happens when a new member joins the club and when a previous member renews. Kevin is reworking the letter/email that is sent to new members. A new section has been added to the spreadsheet to check when the letter/email has been sent.

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- **Parks and Rec.** Parks and Rec has purchased and put the new rollers at the Lincoln Courts. They said they may be putting in a new storage locker. They also purchased some new nets for the Lincoln courts in addition to putting a new set in the box.
 - Discussion about the fact that there is no indoor evening playing time scheduled for the Linc for the month of October.
- **Handing Out Pickleballs.** Only a few pickleballs are left to hand out. A big thank you to Karen Douglas for taking care of the process. We will continue to hand out balls as people join.
- **Survey.** Kevin is working on a survey to be sent to out to members asking for their input to lead activities for the next year.
- **YMCA.** Kevin and Casey have been talking to Luke at the Y regarding pickleball courts. The Y is restriping the lines on Courts 3 and 4. There will now be two pickleball courts on 3 & 4. The lines will no longer be brown/grey but a bright yellow. The Y is also adding grit to the lines. The Y will now have open play on Tuesday evenings from 7:00 p.m. to 9:00 p.m. Because this is a primetime for their courts the cost of playing will be as follows: Y members \$3.00; non-members \$7.00; and Senior non-member \$5.00. We want to encourage members to take advantage of this playing time. Re-painting the lines has upset some of the tennis players and Luke has gone out of his way to assist the club in getting the lines on the inside and playing time in the evening.
 - **Outdoor courts** at the Y are still being considered with regard to size and how many. They are hoping to break ground in the spring. The Y was given the proposal from the Facilities committee as a proposal. Scott Loethen re-worked the plan graphics to show what outdoor courts at the Y could look like. The club also loaned Luke the USA Pickleball book about what is required for pickleball courts in order to host tournaments. Luke advised that in order to get the outdoor pickleball courts they may have to put in tennis courts as well. He was advised we didn't care as long as there were dedicated courts.
 - **Newbie Event.** The Y is also considering hosting a Newbie Night for anyone Y or non-Y members. Kevin and Luke have discussed the weekend of November 6th for this event. We will help the Y put the event on as a membership drive for both groups. So should be refreshments and information about both the club and the Y and how to join. Asked Bryan if he'd ask Karen to head this up since she does such a great job with new players.
 - **Boss of the Brine.** The Y is letting us host a small Boss of the Brine event in November.
 - **Instructor.** Casey and Kevin discussed with Luke that in getting pickleball going at the Y that they may want to consider hiring a certified pickleball instructor as a

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contractor. They also discussed the possibilities of the Y purchasing a ball machine.

- Balls. The Club is selling the 100 indoor balls to the Y for \$100.00.
- Developer. Casey, Kevin and Scott have a meeting with a developer who is considering putting in pickleball courts. Their project is out by Special Olympics. This is the project where Scott threw in pickleball courts and the developer liked the idea. The meeting will discuss what the club might want and/or need.
- Committee Reports. The committees haven't met and we need people who are willing to serve. Board members are requested to submit their suggestions for committee members to Kevin. Shawn will look through the records and get a list of current committee members to Kevin. Some committee members have indicated to him that they no longer have the time to serve on their committee.
- Facebook. Discussed concern that people think because they follow the Club on Facebook that they are members of the club. There have been posts about the fact that following the club doesn't make you a member of the club.
- Goals. The board reviewed the goal for the club that Kevin submitted. A motion was made by Shawn to approve the goals and seconded by Brian. A voice vote was taken and approved by the board.
- Thank You. A thank you to John and Sue Kerrigan for donating a new Onix pickleball net for the club to use for club activities.

Vice President:

- Casey reported that she will be submitting a letter of resignation as Club Vice-President. Everyone is sad that Casey is leaving given her passion to expand pickleball in Jefferson City area and her determination to help get dedicated courts.
- Discussion regarding the procedure for replacing Casey as Vice-President. According to policy and by-laws Kevin can appoint her replacement. He has a list of names of people he is considering and asked the board members to speak to him privately about any suggestions they have for her replacement. He plans to talk to potential replacements to gauge interest and availability. Casey provided an extensive list of her duties and projects she has taken on as vice-president. She has been kind enough to write procedures and practices down for her successor.
- Video. Casey and Mike presented the promotional video that was made for the club by Guy Huntley at no cost. We have his permission to use the video however we want. Casey had a thank you card for Guy and everyone signed. The video is a smash for the club. Discussion regarding ways in which the club can use the video to

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promote itself. We will attempt to email the video to members so they can share it on their Facebook pages. The club will post it to their Facebook page. Discussion about using the video at activity fairs. Discussed asking the Y if we could play it there. If anyone has any other ideas how to use, please let the board know.

- Casey hasn't heard anything else from Russellville or California about pickleball programs for those communities.

Treasurer:

- Brian updated the board on the current financial status for the club.
- Checking balance. \$9,174.75
- Saving balance. \$6,216.85
- Deposits and payments.
 - 10/12 Deposit \$685.00 for T-shirt order
 - 10/12 Return \$172.00 Jefferson City
 - 10/12 Deposit \$120.00 Membership fees
 - 10/12 Return \$108.00 Jefferson City
 - 10/4 Staples \$15.04
 - 10/1 Paypal Deposit \$133.38
- Checks written for overpayment.
 - Donna Gentzach \$25.00 Membership
 - Diwa \$5.00 Ladder to Sub
 - Tom Kirchner \$30.00 Refunded yearly membership b/c paid for lifetime

Secretary:

- Total membership. Our current membership stands at 174.
- New members/renewals. 8 (Greg Block, Claude Busby, Judy Dietzel, Julia Koenigsfeld, Sherrilyn Tong-Collins, Joyce Weber, and Dean and Lesley Woinicz.
- Email. Will email members again about serving on committees.
- Annual membership goal: 200 total members.

There being no further business the meeting was adjourned. The next board meeting will be held November 17th at the MO State Troopers Assoc. Bldg., 1729 E. Elm Street, Jefferson City, MO.

Respectfully Submitted,

/s/ Shawn R. McCall

Shawn R. McCall
Secretary